



Ashcroft Indian Band
 Box 440
 Ashcroft, BC V0K 1A0

Indigenous and Northern Affairs Canada

**ASHCROFT BAND
 COUNCIL RESOLUTION**

NOTE: The words "From our Band Funds", "Capital" or "Revenue", whichever is the case, must appear in all resolutions requesting expenditures from Band funds.

The council of the	Ashcroft Indian Band
District:	Central District
Province:	British Columbia
Place:	Ashcroft, B.C.
Date:	17 / 12 / 2024
	Day Month Year

At a duly convened meeting the following motion was passed by a quorum of Council:

Whereas:

- A. Pursuant to the authority in section 31 of the Ashcroft Indian Band *Membership Rules* (the "**Rules**"), Council has on December 1, 2023 brought the *Membership Rules Regulation* (the "**Regulation**") into legal effect, for the purpose of administering those Rules.
- B. Sections 12.2 and 12.10 of the Regulation authorize Council to make these Council Resolutions for the purpose of authorizing a referendum vote to determine which of the current applicants for discretionary membership in the Band will be accepted or rejected (the "**Membership Admission Vote**").
- C. An information package dated November 14, 2024, about the upcoming Membership Admission Vote, was on or about November 19, 2024, posted on the Band website. The information package consists of:
 - (i) Notice re Membership Admission Vote;
 - (ii) Invitation to Serve on Membership Committee; and
 - (iii) Notice re Appointment of Membership Committee for the Band.
- D. The Electoral Officer has advised the Band that he will work with the Band on the appointment of an officer to maintain law and order at the poll on voting day.

THE ASHCROFT INDIAN BAND COUNCIL HEREBY RESOLVES BY CONSENT of a majority of the members of the Council of the Band present at a meeting of the Council duly convened and held on the 17th day of December, 2024:

- 1. The Membership Admission Vote will be held on May 1, 2025 from 9:00 AM to 8:00 PM at the Roundhouse, 380 Cornwall Road, Ashcroft, BC V0K 1A0.
- 2. The discretionary membership applications together with supporting documents which the Membership Clerk has confirmed to be complete and to conform to the Rules, will be submitted to the Membership Admission Vote.
- 3. The question to be submitted on the Membership Admission Vote to the Eligible Electors for voting is:

Do you accept or reject each Applicant *[as set out below on the ballot form]*, as a member of the Band?

- 4. The timeline of important dates and events for the Membership Admission Vote, attached as a Schedule to these resolutions, is approved and made part of these resolutions. Chief and Council may adjust the timeline as necessary from time to time to preserve the integrity of the Membership Admission Vote.
- 5. An information package about the Membership Admission Vote will be posted on the Band website.
- 6. The Membership Admission Vote will be conducted by mail in ballots and ballots cast in person.
- 7. The Electoral Officer shall be:

Marcus Hadley
255 Linden Ave
Victoria, BC V8V 4E6

8. The Deputy Electoral Officers shall be:

Lee White
255 Linden Ave
Victoria, BC V8V 4E6

and

Diana Hoggard, Ashcroft Indian Band employee
414 Cornwall Road, PO Box 440
Ashcroft BC, V0K 1A0

9. The guidelines of the Electoral Officer for peaceful conduct during each of the Membership Admission Vote, the counting of ballots and any recounts of ballots, will be posted on the Band website.
10. The Membership Admission Vote will be conducted under the Rules and the Regulation.

(Chief)

(Councillor)

(Councillor)

A quorum for this Band
consists of TWO (2)

Schedule to Ashcroft Indian Band Council Resolutions

TIMELINE

ASHCROFT INDIAN BAND

May 1, 2025 MEMBERSHIP ADMISSION VOTE UNDER THE 1987 MEMBERSHIP RULES

Item	Date	Description
1.	November 22, 2024	<p>Eligible Electors - Persons Already Having Band Membership Under the Rules</p> <p>Persons on the following lists have Band membership under the 1987 <i>Membership Rules</i> of the Band (the “Rules”):</p> <ul style="list-style-type: none"> (a) the Pre 1997 Membership List, of persons who came onto the membership list prior to 1997; (b) the Post 1996 Automatic Membership List, of persons who were admitted to automatic membership after 1996; (c) the Post 1996 Approved Transfer in List, of persons who applied to transfer their membership from another Band/First Nation to this Band, whose application was approved in a Band membership referendum vote under the Rules, held after 1996 and prior to May 6, 2021 (a “Referendum”); and (d) the Post 2022 Accepted Applications Membership List, of those persons admitted to discretionary membership in the Band under the Rules, in the January 25, 2024 Membership Admission Vote (the “January 25, 2024 Membership Admission Vote”); <p>(altogether, the “Eligible Electors”).</p> <p>The Eligible Electors are the persons who will vote in the upcoming Membership Admission Vote on May 1, 2025 and will constitute the Voters List.</p> <p>Please see ss. 4.2 and 7.2 of the <i>Membership Rules Regulation</i> of the Band (the “MRR”).</p>

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Item	Date	Description
2.	November 22, 2024	<p>Persons Who Have Had Their Memberships Approved or Who Have Lost Their Memberships</p> <p>Many persons who were either on the Post 1996 Discretionary Membership List or the Post 1996 Unapproved Transfer in List, had their discretionary memberships in the Band approved in the January 25, 2024 Membership Admission Vote. Those who did not lost their Band membership on April 5, 2024: Please see the MRR, section 7.2.</p>
3.	November 22, 2024	<p>Persons Who Can Have Their Memberships Approved on May 1, 2025</p> <p>Persons who following application to the Band made after the January 25, 2024 Membership Admission Vote, are placed on any of the following lists by the Membership Clerk, must have their membership applications approved in the May 1, 2025 Membership Admission Vote, in order to become members of the Band:</p> <ul style="list-style-type: none"> (a) the Post 1996 Discretionary Membership List; (b) the Post 1996 Unapproved Transfer in List; and (c) the Pending Applications List. <p>Please see the MRR: Section 7.2.</p>

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Item	Date	Description
4.	November 22, 2024	<p>Notice re Appointment of Membership Committee for the Band</p> <p>The Membership Clerk identifies from the Voters List, the four major families of the Band, on the basis of the total current population in each family on the Voters List.</p> <p>For the community consultation process, the Membership Clerk posts on the Band website the Notice re Appointment of Membership Committee for the Band which:</p> <ul style="list-style-type: none"> (a) includes the names of the four major families, and asks for written comments; and (b) invites suggestions from the Electors of each of those four families as to: <ul style="list-style-type: none"> (i) the Elector to be appointed by Council to sit on the Membership Committee for that family; and (ii) the impartial non-Band Member who enjoys the confidence of the Band, who will be appointed by Council to be the chair of the Membership Committee. <p>Please see the MRR, sections 8.3 and 8.4.</p>
5.	November 22, 2024	<p>Notice re Membership Admission Vote</p> <p>This notice describes the legal effect of the Court Decision for the Band membership of those persons on:</p> <ul style="list-style-type: none"> (a) the Post 1996 Discretionary Membership List; and (b) the Post 1996 Unapproved Transfer in List. <p>The Band will post this notice on the Band website.</p> <p>The notice advises all these persons of the necessity to submit a “Discretionary Membership Application” in the form of Appendix 1 to the MRR, and supporting documents to the Membership Clerk on or before December 13, 2024.</p>

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Item	Date	Description
6.	November 22, 2024	<p data-bbox="753 233 1321 262">Invitation to Serve on Membership Committee</p> <p data-bbox="753 304 1273 333">The Membership Committee will consist of:</p> <ul style="list-style-type: none"> <li data-bbox="826 375 1487 510">(a) four Band Members, at least 18 years of age, each of whom represents one of the four major families of the Band, and who is an Eligible Elector; and <li data-bbox="826 552 1455 615">(b) one impartial non-Band Member who enjoys the confidence of the Band. <p data-bbox="753 657 1398 686">See paragraphs 63, 106 and 107 of the Court Decision.</p> <p data-bbox="753 728 1349 758">The invitation will be posted on the Band website.</p> <p data-bbox="753 800 1243 829">Please see the MRR, sections 8.2 and 8.5.</p> <p data-bbox="753 871 1468 972">The Membership Committee will under the Rules, review all Discretionary Membership Applications and supporting documents.</p> <p data-bbox="753 1014 1495 1115">The Membership Committee will make a non-binding recommendation to Council for the acceptance or rejection of any Discretionary Membership Application.</p> <p data-bbox="753 1157 1263 1186">Please see sections 16 and 17 of the Rules.</p>

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Item	Date	Description
7.	November 22, 2024	<p data-bbox="751 226 1305 258">Starting the Community Consultation Process</p> <p data-bbox="751 300 1484 363">A community consultation process is started with the Eligible Electors on:</p> <ul style="list-style-type: none"> <li data-bbox="829 405 1484 541">(a) the Court Decision and the upcoming Membership Admission Vote under the Rules, on Discretionary Membership Applications by persons on: <ul style="list-style-type: none"> <li data-bbox="927 583 1349 646">(i) the Post 1996 Discretionary Membership List; <li data-bbox="927 688 1471 751">(ii) the Post 1996 Unapproved Transfer In List; and <li data-bbox="927 793 1419 825">(iii) the Pending Applications List; and <li data-bbox="829 867 1425 930">(b) the persons who will be appointed to the Membership Committee. <p data-bbox="751 972 1425 1077">Chief and Council approves the following documents for posting on the Band website, to start the community consultation process:</p> <ul style="list-style-type: none"> <li data-bbox="846 1119 1451 1150">(i) the Notice re Membership Admission Vote; <li data-bbox="846 1192 1446 1255">(ii) the Invitation to Serve on the Membership Committee; and <li data-bbox="846 1297 1446 1360">(iii) the Notice re Appointment of Membership Committee for the Band. <p data-bbox="751 1402 1149 1434">Please see the MRR section 12.4.</p>

Item	Date	Description
8.	November 25 to December 20 2024	<p data-bbox="756 237 1101 266">Review of Membership Files</p> <p data-bbox="756 306 1482 373">The Membership Clerk reviews the membership file for each of the persons on the following lists:</p> <ul style="list-style-type: none"> <li data-bbox="829 413 1468 443">(a) the Post 1996 Discretionary Membership List; <li data-bbox="829 483 1482 512">(b) the Post 1996 Unapproved Transfer In List; and <li data-bbox="829 552 1273 581">(c) the Pending Applications List; <p data-bbox="756 627 1477 695">who have submitted Discretionary Membership Applications (altogether, the “Applicants”).</p> <p data-bbox="756 735 1495 905">A Discretionary Membership Application is incomplete if the application and supporting documents do not allow the Membership Clerk to determine the eligibility of the Applicant for any of the seven classes of discretionary membership set out in Part III of the Rules.</p> <p data-bbox="756 949 1463 1016">The Discretionary Membership Application is in the form of Appendix 1 to the MRR.</p> <p data-bbox="756 1056 1341 1085">Please see the MRR, sections 10.1, 10.2 and 10.3.</p> <p data-bbox="756 1125 1378 1155">The Discretionary Membership Application contains:</p> <ul style="list-style-type: none"> <li data-bbox="850 1194 1422 1262">(i) a description of the seven categories of discretionary membership; and <li data-bbox="850 1302 1477 1440">(ii) a listing of the documents and information requirements to be met for the Membership Clerk to consider the application to be complete.

Item	Date	Description
9.	December 13, 2024	<p>Community Consultation Concludes</p> <p>The community consultation process concludes with the Eligible Electors on:</p> <ul style="list-style-type: none"> (a) the Court Decision and the upcoming Membership Admission Vote under the Rules, on Discretionary Membership Applications by persons on: <ul style="list-style-type: none"> (i) the Post 1996 Discretionary Membership List; (ii) the Post 1996 Unapproved Transfer In List; and (iii) the Pending Applications List; and (b) the persons who will be appointed to the Membership Committee. <p>Please see the MRR, section 12.5.</p>
10.	November 25 to December 20, 2024	<p>Incomplete Applications</p> <p>If the Discretionary Membership Application is incomplete, the Membership Clerk gives that person a written deficiency notice (the “Deficiency Notice”) in the form of Appendix 1.1 to the MRR. This notice states that there are deficiencies in the application that must be corrected and submitted to the Membership Clerk within two weeks.</p> <p>If the requested materials are not received by the Membership Clerk within the two week period:</p> <ul style="list-style-type: none"> (a) the name of that person will not be voted on for admission to membership in the Band, in the May 1, 2025 Membership Admission Vote; and (a) the Membership Clerk shall on January 10, 2025 give that person the Deferral Notice in the form of Appendix 1.2 to the MRR, and described below in item 16. <p>Please see the MRR, section 10.3.1.</p>

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Item	Date	Description
11.	December 17, 2024	<p>Council Resolution Authorizing the Membership Admission Vote</p> <p>A Council Resolution is signed authorizing the Membership Admission Vote, which resolution has the contents set out in section 12.10 of the MRR.</p> <p>The resolution confirms that any guidelines of the Electoral Officer for peaceful conduct during the Membership Admission Vote, the counting of ballots and any recounts of the ballots, will be posted on the Band website.</p> <p>The resolutions appoints the Electoral Officer and two deputies, as well as an Officer to maintain law and order.</p> <p>Please see the MRR, sections 12.2 and 12.10.</p>
12.	December 17, 2024	<p>Council Resolution Waiving the Membership Committee</p> <p>Council passes a Council Resolution waiving the establishment of the Membership Committee. The committee could not be established because expressions of interest or nominations to that committee were not received from each of the four major families of the Band.</p> <p>Please see the MRR, section 8.10.</p>
13.	December 20, 2024	<p>Deadline for Submission of Discretionary Membership Applications</p> <p>The Discretionary Membership Application fully completed and supporting documents must be received by the Membership Clerk on or before December 20, 2024.</p> <p>Applications received after this date will not be considered for admission to discretionary membership in the Band, in the upcoming Membership Admission Vote on May 1, 2025.</p> <p>Please see the MRR, section 9.2.</p>

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Item	Date	Description
14.	January 10, 2025	<p>Notice to Eligible Electors re Current Addresses Required</p> <p>The Band gives all Eligible Electors notice by e-mail and on the Band website that they must provide the Administration Office with their current mailing address, within three weeks, to make sure they are able to vote in the Membership Admission Vote.</p> <p>Please see the MRR, section 12.12.</p>
15.	November 25, 2024 to January 17, 2025	<p>Deadline for Processing Complete Applications</p> <p>The Membership Clerk adds the name of each Applicant whose Discretionary Membership Application is complete, to each of:</p> <ul style="list-style-type: none"> (a) the Notice of Referendum, in the form of Appendix 5 to the MRR; (b) the Membership Admission Ballot, in the form of Appendix 6 to the MRR; (c) the Membership Admission Mail in Ballot, in the form of Appendix 7 to the MRR; and (d) the Membership Admission Vote Results, in the form of Appendix 9 to the MRR; <p>to be used for the Membership Admission Vote.</p>

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Item	Date	Description
16.	January 10, 2025	<p data-bbox="753 239 1398 302">Deferral Notices Given to Discretionary Membership Applicants</p> <p data-bbox="753 344 1500 516">The Membership Clerk gives each Applicant for discretionary membership who was forwarded a Deficiency Notice, and who did not correct the Deficiency Notice within two weeks of the date of that notice, a written deferral notice (the “Deferral Notice”) stating that:</p> <ul style="list-style-type: none"> <li data-bbox="841 558 1490 695">(a) the name of that person will not be voted on for admission to membership in the Band, in the upcoming Membership Admission Vote on May 1, 2025; and <li data-bbox="841 737 1490 835">(b) consideration of that person’s Discretionary Membership Application will be deferred until a future Membership Admission Vote. <p data-bbox="753 877 1154 909">Please see the MRR, section 10.5.</p>

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17.	January 13-17, 2025	<p>Draft amendments to the <i>Membership Rules Regulation</i> (the "MRR")</p> <p>Council reviews draft amendments to the MRR. The MRR was made by the Band under section 31 of the Rules, for the administration of those Rules.</p> <p>The MRR is the means by which the Band administers the Rules and implements the Court Decision.</p> <p>The proposed amendments are to:</p> <ul style="list-style-type: none"> (a) Preamble E, to confirm that the first Membership Admission Vote has been held; (b) remove s. 8.7 Honouraria and s. 8.8 Expenses to save costs re the Membership Committee; (c) section 9.1, so that the Band gives notice to the Band Members of an upcoming Membership Admission Vote, to initiate that process; (d) section 9.2, to confirm that the deadline for submitting a Discretionary Membership Application will be specified in the notice given to the Band Members of an upcoming Membership Admission Vote; (e) section 12.10, so that the Council Resolution authorizing the Membership Admission Vote can deal with anything necessary, ancillary or incidental to that vote; (f) section 12.18, so that an Eligible Elector may request a Mail in Ballot Package from the Electoral Officer six or more days prior to the Membership Admission Vote. This deadline will then be the same as that specified in s. 16(2) of the <i>First Nations Elections Regulations</i> for requesting a Mail in Ballot Package in an election for Council; (g) section 12.20, so that Council can determine the format for the information session to be held for the Electors on the nature and purpose of the Membership Admission Vote;
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Item	Date	Description
17. (cont'd)		<p>(h) section 14.5, to change an internal cross reference in the MRR to section 4.2 from section 4.11, confirming that only Eligible Electors vote; and</p> <p>(i) section 15.4, so that the counting of ballots for a Membership Admission Vote occurs immediately after the close of the polls, rather than on the next business day.</p>
18.	January 17, 2025	<p>Community Consultation Begins on Amending Regulation No. 2025-001</p> <p>This regulation amending the <i>Membership Rules Regulation</i> is posted on the Band website, to begin the 14 day consultation period with the Band Members: Please see Article 17 of the <i>Membership Rules Regulation</i>.</p> <p>The proposed amendments are set out at item 17 above.</p>
19.	January 31, 2025	<p>Community Consultation Concludes</p> <p>The community consultation process concludes with the Band Members on the draft <i>Amending Regulation No. 2025-001</i>.</p>
20.	January 31, 2025	<p>Deadline for Receipt of Current Addresses</p> <p>The deadline for all the Eligible Electors to provide the Administration Office with their current mailing address, to make sure they are able to vote in the Membership Admission Vote, is January 31, 2025.</p>
21.	February 4, 2025	<p>Voter Information Sheet</p> <p>The Voter Information Sheet about the Membership Admission Vote is approved by Chief and Council. This is forwarded by the Electoral Officer to all Off Reserve Eligible Electors as part of the Mail in Ballot Package under item 26 below. This is also distributed by the Electoral Officer to all Eligible Electors voting in person at the poll on May 1, 2025.</p> <p>Please see the MRR, subsection 12.17(b) and section 14.10.</p>

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Item	Date	Description
22.	February 4, 2025	<p>Electoral Officer's Peaceful Conduct Policy</p> <p>The Electoral Officer's Peaceful Conduct Policy for voting day, and for any recounts, is posted on the Band website.</p>
23.	February 4, 2025	<p>Voters List</p> <p>The Membership Clerk provides the Voters List of Eligible Electors to the Electoral Officer. The Voters List includes the last known postal address and e-mail address of each Eligible Elector entitled to vote: MRR section 12.14.</p>
24.	February 6, 2025	<p><i>Amending Regulation No. 2025-001 Enacted</i></p> <p>Following the community consultation, the Council brings the <i>Amending Regulation No. 2025-001</i> into legal effect.</p>
25.	March 11, 2025	<p>Assembly of Mail in Ballot Packages</p> <p>The Electoral Officer and the deputies attend at the Administration Office to assemble the mail in ballot packages.</p>
26.	March 13, 2025	<p>Notice of Referendum Vote and Mail in Ballot Packages</p> <p>The Electoral Officer:</p> <ul style="list-style-type: none"> (a) posts the Notice of Referendum and the Voters List at the Administration Office; and (b) sends by mail to all Off Reserve Eligible Electors the Mail in Ballot Package including the Notice of Referendum. <p>The Notice of Referendum is in the form of Appendix 5 to the MRR.</p> <p>Please see the MRR section 12.17.</p>
27.	April 16, 2025	<p>Information Session</p> <p>A written overview of the upcoming Membership Admission Vote is posted by the Band on the Band website. This advises the Electors of the nature and purpose of the vote: MRR section 12.20.</p>

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Item	Date	Description
28.	April 25, 2025	Requesting a Mail in Ballot Package This is the last day for any Eligible Elector to provide a copy of his or her status card to the Electoral Officer and request in writing a Mail in Ballot Package.
29.	April 30, 2025	Mail in Ballots from Deceased Eligible Electors The Membership Clerk shall provide the Electoral Officer with a list of Eligible Electors whose names are on the Voters List, but who have passed away prior to the date of the Membership Admission Vote. If the Electoral Officer receives a Mail in Ballot from an Eligible Elector who has passed away, the Electoral Officer shall proceed in accordance with s. 15.5 of the MRR.

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Item	Date	Description
30.	May 1, 2025	<p>Referendum Day- Membership Admission Vote</p> <p>The poll is at the Roundhouse, 380 Cornwall Road, Ashcroft, BC, V0K 1A0 and is open from 9:00 am to 8:00 pm for in person voting: MRR section 14.2.</p> <p>Only Eligible Electors vote, being those on the following lists:</p> <ul style="list-style-type: none"> (a) the Pre 1997 Membership List; (b) the Post 1996 Automatic Membership List; (c) the Post 1996 Approved Transfer in List; and (d) the Post 2022 Accepted Applications Membership List. <p>Please see item 1 above of this timeline, and the MRR, section 4.2.</p> <p>The voting process and the vote count will be carried out in accordance with the Electoral Officer's Peaceful Conduct Policy.</p> <p>The voting process and the vote count will be transmitted by video feed to one or more other sites, for viewing by interested Electors: See the Electoral Officer's Peaceful Conduct Policy.</p> <p>Mail in Ballots must be received by the Electoral Officer prior to the close of the poll to be counted. Any Mail in Ballots not so received are not counted: MRR section 13.7.</p> <p>Every Eligible Elector who is inside the polling station at the time the poll closes is entitled to vote: MRR s. 14.6.</p> <p>After the close of the poll, the Mail in Ballots are opened by the Electoral Officer and deputies, their contents verified, and the ballots placed in the ballot box by the Electoral Officer: MRR section 15.1.</p>

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Item	Date	Description
31.	May 1, 2025	<p>Counting the Ballots</p> <p>All ballots are counted by the Electoral Officer and deputies at the Roundhouse after the close of the poll. This process shall be carried out in accordance with the Electoral Officer's Peaceful Conduct Policy.</p> <p>An Applicant for discretionary membership will become a Member of the Band upon a vote for acceptance by a majority of the Eligible Electors voting. The membership will be effective as of the date of the Membership Admission Vote.</p> <p>Please see the Rules section 21, and the MRR section 15.9.</p> <p>A tie is resolved by the Electoral Officer who conducts a draw: MRR section 15.8.</p> <p>A recount is conducted by the Electoral Officer if there are five or fewer votes between acceptance and rejection of an Applicant as a discretionary Member of the Band: MRR section 15.7.</p> <p>The Electoral Officer completes the record of the Membership Admission Vote Results in the form of Appendix 9 to the MRR: MRR section 15.10.</p> <p>The Electoral Officer then makes a public declaration to the Electors of the Membership Admission Vote Results: MRR section 15.11.</p>
32.	May 1, 2025	<p>Recounts</p> <p>Any necessary recounts are completed by the Electoral Officer and deputies: MRR section 15.7. This process shall be carried out in accordance with the Electoral Officer's Peaceful Conduct Policy.</p>
33.	May 2, 2025	<p>Deadline for Membership Admission Vote Results to be Posted</p> <p>The Electoral Officer posts the Membership Admission Vote Results on or before May 2, 2025 in the Administration Office and on the Band website: MRR section 15.10.</p>

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Item	Date	Description
34.	July 31, 2025	<p data-bbox="755 233 1068 264">Destruction of the Ballots</p> <p data-bbox="755 304 1479 407">The ballots and referendum documents are destroyed by the Electoral Officer, unless a judicial review of the Membership Admission Vote is filed in Federal Court: MRR section 15.14.</p>
35.	August 1, 2025	<p data-bbox="755 449 1377 480">Appealing the Membership Admission Vote Results</p> <p data-bbox="755 520 1474 659">This is the first day on which an appeal may be filed with the Band by an Applicant rejected for membership in the Membership Admission Vote. The appeal is a right of reapplication for discretionary membership in the Band.</p> <p data-bbox="755 699 1438 730">Please see Part VII of the Rules and the MRR section 16.1.</p>

A change to one of the dates may require one or more other dates to change, as the dates are all linked under the *Rules* and the MRR.

Terms defined in the *Rules* or the MRR shall have the same meaning in this Timeline.