



Ashcroft Indian Band
 Box 440
 Ashcroft, BC V0K 1A0

Indigenous and Northern Affairs Canada

**ASHCROFT BAND
 COUNCIL RESOLUTION**

NOTE: The words "From our Band Funds", "Capital" or "Revenue", whichever is the case, must appear in all resolutions requesting expenditures from Band funds.

The council of the	Ashcroft Indian Band
District:	Central District
Province:	British Columbia
Place:	Ashcroft, B.C.
Date:	17 / 12 / 2024
	Day Month Year

At a duly convened meeting the following motion was passed by a quorum of Council:

Whereas:

- A. The four year term of the Chief and Council elected on May 6, 2021, under the *First Nations Elections Act*, expires on May 5, 2025;
- B. The Electoral Officer has advised the Band that the Deputy Electoral Officers shall be:
 - (i) Diana Hoggard, Band employee; and
 - (ii) Lee White, who is an associate of the Electoral Officer;
- C. The Electoral Officer has advised the Band that he will work with the Band on the appointment of an officer to maintain law and order during the nomination meeting and at the poll on voting day; and
- D. Certain resolutions must be made by Chief and Council, to begin the May 1, 2025 election process for Chief and Council.

BE IT RESOLVED:

- 1. The nomination meeting shall be held on March 4, 2025, from 4:00 pm to 7:00 pm at the Roundhouse, 380 Cornwall Road, Ashcroft, BC V0K 1A0 (the "Roundhouse").
- 2. As electors who will not be able to get to the poll at the Roundhouse to vote on election day, can use the mail-in ballot process, there will be no advance poll prior to the election day.
- 3. The election will be held at the Roundhouse on May 1, 2025, with the poll to be open for voting by electors from 9:00 am to 8:00 pm.
- 4. The fee of \$250 per candidate for election as Chief or Councillor is waived in full.
- 5. The timeline of important dates and events for the election, attached as a Schedule to these resolutions, is approved and made part of these resolutions. Chief and Council may adjust the timeline as necessary from time to time to preserve the integrity of the election process.
- 6. An information package about the election, including the qualifications for election to Chief and Council, will be posted on the Band website.
- 7. The guidelines of the Electoral Officer for peaceful conduct by the electors, for each of the nomination meeting, voting day, the counting of ballots and any recounts, will be posted on the Band website.
- 8. Marcus Hadley of 255 Linden Avenue, Victoria, BC V8V 4E6, will act as the Electoral Officer having conduct of this election.

CHIEF

COUNCILLOR

COUNCILLOR

Schedule to Ashcroft Indian Band Council Resolutions

TIMELINE

ASHCROFT INDIAN BAND-MAY 1, 2025 ELECTION

UNDER

FIRST NATIONS ELECTIONS ACT

Item	Date	Description
1.	December 17, 2024	<p>Council Resolution to Authorize the Election</p> <p>Council authorizes the election process by Council Resolution.</p> <p>The resolution confirms that the guidelines of the Electoral Officer for peaceful conduct by the electors, at the nomination meeting and on election day, will be posted on the Band website.</p>
2.	December 17, 2024	<p>Electoral Officer Appointment</p> <p>The Electoral Officer is appointed by Council Resolution: <i>First Nations Elections Regulations ("FNER")</i> s. 2(1).</p> <p>The Electoral Officer must have completed a training program approved by Indigenous Services Canada ("<i>ISC</i>"): <i>FNER</i> s. 2(2).</p> <p>The Electoral Officer should not be a Band member: <i>First Nations Elections Act ("FNEA")</i> s. 15(2).</p>
3.	December 17, 2024	<p>Deputy Electoral Officer Appointments</p> <p>The Deputy Electoral Officers are appointed by the Electoral Officer: <i>FNER</i> s. 2(4). A Deputy Electoral Officer can be a Band employee but cannot be a Band member.</p>
4.	December 17, 2024	<p>Officer Appointment</p> <p>An officer is appointed by the Electoral Officer, to maintain law and order during the nomination meeting and on election day: <i>FNER</i>, s. 20(3).</p>

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Item	Date	Description
5.	February 4, 2025	<p>Information Package</p> <p>An information package about the election, including the qualifications for election to Chief and Council, is posted on the Band website. This package will address the court decision in <i>Pittman v. Ashcroft Indian Band</i> 2022 FC 1380 (FC), the result of the January 25, 2024 membership admission vote, and why certain persons who had been Band members, will not be eligible to be nominated for office, to make or second a nomination, or to vote on election day.</p>
6.	February 4, 2025	<p>Electoral Officer's Peaceful Conduct Policy</p> <p>The Electoral Officer's Peaceful Conduct Policy for the nomination meeting and election day, is posted on the Band website.</p>
7.	February 4, 2025	<p>Voters List</p> <p>The Band provides the Voters List to the Electoral Officer: <i>FNER</i> s. 3. The Voters List includes the last known postal address and e-mail address of each elector: <i>FNER</i> s. 4(1).</p>
8.	February 6, 2025	<p>Assembly of the Mail in Nomination Packages</p> <p>The Electoral Officer and the deputies attend at the Administration Office to assemble the mail in nomination packages.</p>

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Item	Date	Description
9.	February 11, 2025	<p>Notice of Nomination Meeting</p> <p>The Electoral Officer:</p> <ul style="list-style-type: none"> (a) posts a notice of the nomination meeting and the Voters List at the Administration Office; and (b) sends to all electors by mail and e-mail: <ul style="list-style-type: none"> (i) the notice of nomination meeting and mail-in nomination package; (ii) the voter declaration form; and (iii) the request for a mail-in ballot package, setting out all the requirements for an elector to obtain a mail-in ballot package from the Electoral Officer. <p>The notice of nomination meeting shall have the contents set out in s. 5(2) of the <i>FNER</i>.</p> <p>The notice of nomination meeting must be given at least 25 days before the day of the nomination meeting: <i>FNER</i> s. 5(1).</p>
10.	March 4, 2025	<p>Nomination Meeting</p> <p>The nomination meeting must be held at least 35 days before the election: <i>FNER</i> s. 7(1).</p> <p>The nomination meeting shall be carried out in accordance with the Electoral Officer's Peaceful Conduct Policy.</p> <p>The nomination meeting will be transmitted by video feed to one or more other sites, for viewing by the electors.</p> <p>The nomination meeting must remain open for at least three hours: <i>FNER</i> s. 7(4). The nomination meeting will be held in the Roundhouse, 380 Cornwall Road, Ashcroft, BC V0K 1A0 from 4 pm to 7pm.</p> <p>Written nominations or seconding of candidates, together with voter declaration forms, can be delivered, mailed, e-mailed or faxed to the Electoral Officer up to the beginning of the nomination meeting. Nominations can also be made orally at the nomination meeting: <i>FNER</i> s. 6.</p>

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Item	Date	Description
11.	March 7, 2025	<p>Candidate Declaration</p> <p>Within three days of the nomination meeting, all candidates must submit to the Electoral Officer a signed Candidate Declaration, accepting the nomination for only one position for which he or she has been nominated, and confirming his or her eligibility to be a candidate.</p> <p>Please see the <i>FNER</i> s. 9(1).</p>
12.	March 11, 2025	<p>Notice of Acclamations</p> <p>The Electoral Officer makes a written declaration as to any Chief or Councillors elected by acclamation, and that an election will be held on the election day for all remaining positions: <i>FNER</i> s. 11.</p> <p>If all positions are filled by acclamation, the Electoral Officer posts in the Administration Office a notice of the persons elected by acclamation and that an election will not be held. This same notice is mailed by the Electoral Officer to all off reserve electors: <i>FNER</i> s. 12(1).</p>
13.	March 11, 2025	<p>Ballots</p> <p>The Electoral Officer prepares the ballots: <i>FNER</i> s. 13.</p>
14.	March 11, 2025	<p>Assembly of the Mail-in Ballot Packages</p> <p>The Electoral Officer and the deputies attend at the Administration Office to assemble the mail-in ballot packages.</p>

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Item	Date	Description
15.	March 13, 2025	<p>Notice of Election and Mail-in Ballot Packages</p> <p>The notice of election is posted by the Electoral Officer at the Administration Office setting out:</p> <p style="padding-left: 40px;">(a) the election date and the location and hours of operation of the poll; and</p> <p style="padding-left: 40px;">(b) the other information required by s. 14 of the <i>FNER</i>.</p> <p>The Electoral Officer mails the mail-in ballot package to all electors who have made a written request for it and have provided proof of identity. The package has the contents specified in s. 16(1) of the <i>FNER</i>.</p> <p>Both the posting of the notice of election and the mailing of the mail-in ballot packages must be completed not later than 30 days before the day on which the election is to be held: <i>FNER</i> ss 14 and 16.</p> <p>The notice of election and the declaration re lost mail-in ballot are posted on the Band website.</p>
16.	April 25, 2025	<p>Deadline for Requesting Mail-in Ballot Packages</p> <p>This is the last day on which an elector can request in writing that the Electoral Officer deliver on reserve, and otherwise forward by mail, a mail-in ballot package to that elector: <i>FNER</i> s. 16(2).</p>
17.	May 1, 2025	<p>Election Day</p> <p>The poll is at the Roundhouse, 380 Cornwall Road, Ashcroft, BC, V0K 1A0, and is open for in person voting by the electors from 9:00 am to 8:00 pm: <i>FNER</i> ss. 19 and 20(4).</p> <p>The election process and the vote count will be carried out in accordance with the Electoral Officer's Peaceful Conduct Policy.</p> <p>The election process and the vote count will be transmitted by video feed to one or more other sites, for viewing by candidates, the scrutineers and interested electors: See the Electoral Officer's Peaceful Conduct Policy.</p> <p>Any candidate can withdraw at any time prior to the close of the poll by submitting to the Electoral Officer a written declaration of withdrawal: <i>FNER</i> s. 10(1). This candidate is considered to have received no votes: <i>FNER</i> s. 10(3).</p> <p>All mail-in ballot packages received by the Electoral Officer prior to the close of the poll will be counted. Any mail-in ballot packages not so received are void: <i>FNER</i> ss. 17(1)(f) and 17(3).</p>

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Item	Date	Description
		<p>Every elector who is inside the polling station at the time the poll closes is entitled to vote: <i>FNER s. 21(12)</i>.</p> <p>After the close of the poll, the mail-in ballot packages are opened by the Electoral Officer, their contents verified, and the ballots placed in the ballot box by the Electoral Officer: <i>FNER s. 22</i>.</p> <p>All ballots are then counted by the Electoral Officer and the deputies: <i>FNER s. 23</i>.</p> <p>A tie is resolved by the Electoral Officer who conducts a draw: <i>FNEA s. 24</i>.</p> <p>A recount is conducted by the Electoral Officer if there are five or fewer votes between a candidate who would otherwise be declared elected and the candidate getting the next highest number of votes: <i>FNER s. 24(2)</i>.</p> <p>The Electoral Officer prepares and signs a statement of the election results including the number of votes for each candidate, the names of the elected candidates, the number of ballots that are rejected, and the number of ballots that have a portion declared void: <i>FNER s. 23(f) and 24(7)</i>.</p> <p>The Electoral Officer then makes a public declaration to the Band membership of the election results: <i>FNER s. 24(1)</i>.</p> <p>The Chief and Councillors are elected to a four year term starting the day of the election, which term takes effect immediately following the election: <i>FNEA ss. 3(3) and 28(1)</i>.</p>
18.	May 2 2025	<p>Election Results Posted</p> <p>The Electoral Officer posts the statement of the election results in the Administration Office, and forwards a copy to ISC: <i>FNER s. 24(7)</i>.</p> <p>The Band posts the statement of election results on its website.</p>
19.	June 2, 2025	<p>Contesting the Election</p> <p>This is the deadline for filing an application in BC Supreme Court or the Federal Court to contest the election: <i>FNEA s. 32</i>.</p>
20.	September 4, 2025	<p>Destruction of the Ballots</p> <p>The ballots and election documents are destroyed by the Electoral Officer, unless the election is contested: <i>FNER s. 25(2)</i>.</p>

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A change to one of the dates may require one or more other dates to change, as the dates are all linked under *FNEA* and the *FNER*.